

WEST GLENWOOD SPRINGS SANITATION DISTRICT

Automatic Payment Plan

We are pleased to offer you **the Direct Payment Plan**. Now you can have your utility bill payment made automatically from your checking or savings account. Credit and Debit cards are not accepted.

The Direct Payment Plan will help you in several ways:

1. Saves time and postage.
2. No lost or misplaced payment, your payment is always on time.
3. Easy to sign up for, easy to cancel.

Here's how the Direct Payment Plan Works:

1. You will continue to receive your quarterly bill, allowing you to review the charges.
2. Your payment will be automatically deducted the 15th of the first month of each quarter. Although the withdrawal date may vary it will never occur before the due date on your bill.
3. Payments can be made from your checking or savings account. Credit and Debit cards are not accepted.

To take advantage of this service, complete the attached authorization form and return it to the District at the address below.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize West Glenwood Springs Sanitation District and the financial institution named below to make automatic payments from the account I have specified on this authorization form. I understand that this authority is to remain in effect until cancelled in writing by me, West Glenwood Springs Sanitation District, or the financial institution designated. I have attached a **VOIDED** check showing my account number and transit routing/ABA number.

West Glenwood Springs Sanitation District account # as it appears on my sewer bill: _____

Customer's Name _____ Phone No. _____

Email Address _____

Service Address _____

Mailing address (if different than above) _____

Financial Institution _____ Address _____

Bank Account Transit/Routing/ABA No. _____

Type of Acct: Checking [] Savings [] Signature _____

Contact West Glenwood Springs Sanitation District with any questions you may have: (970) 618-5147

Return this form with a voided check. Thank you.

West Glenwood Springs Sanitation District
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Glenwood Springs, CO 81601
970.618.5147 office
wgssanitation@gmail.com